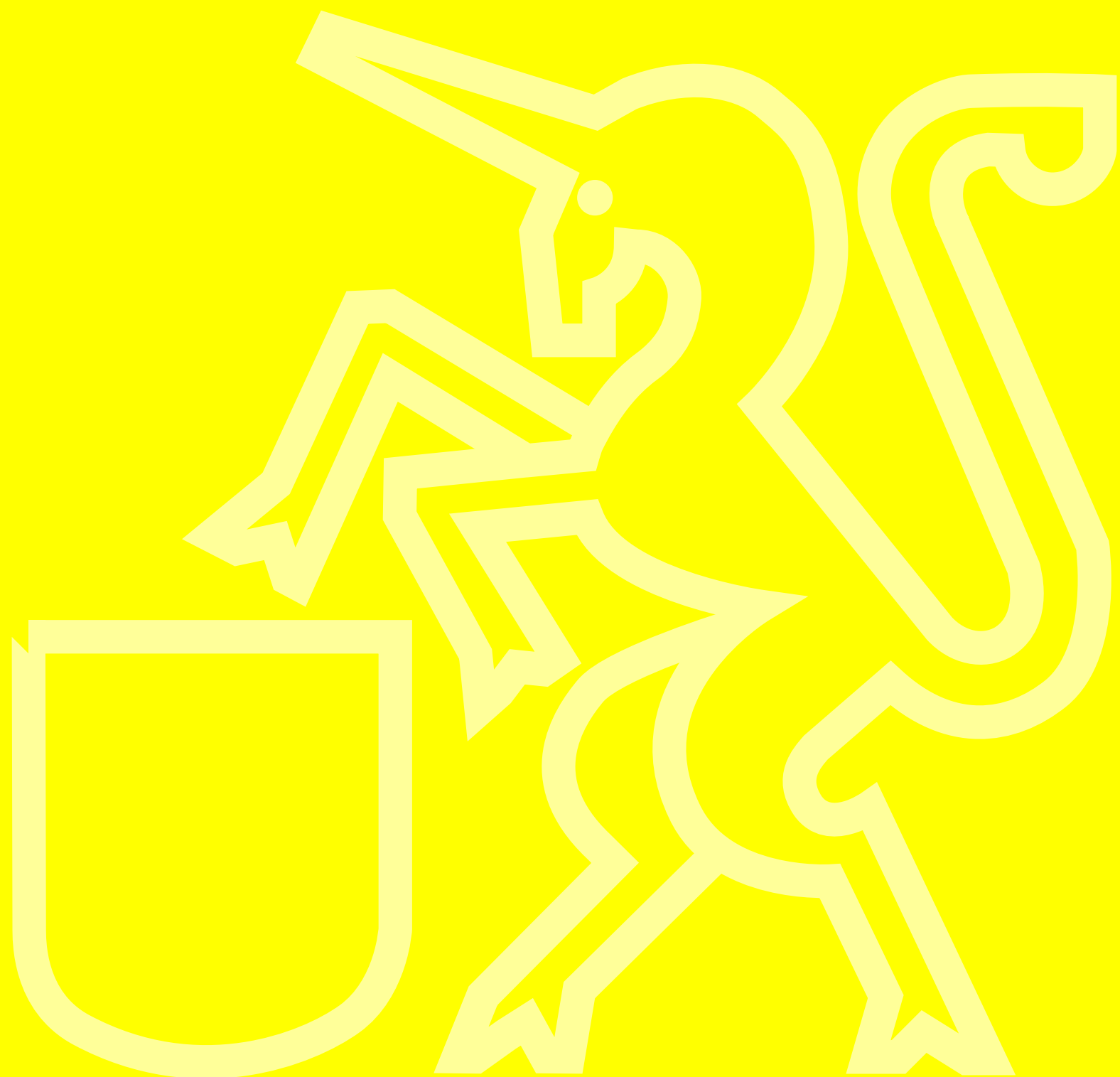


Terms of use

Stadtbibliothek Dübendorf

1. April 2025



The Dübendorf City Library is open to everyone.

All media, Wi-Fi, and public computers can be used free of charge in the library rooms. Anyone who wants to borrow items must live in Switzerland and register.

1. Registration

¹To register, you must present an original photo ID.

²All subscriptions and fees are listed in the City of Dübendorf's fee regulations.

³By signing, customers accept these user regulations. For children and teenagers under 16, a parent or legal guardian must sign.

⁴Personal data will not be shared and will be deleted four years after the subscription expires.

⁵ Changes such as a new name or address must be reported immediately. These changes can also be made online in the library account.

⁶The library card is personal and may not be given to others. Loss of the card must be reported immediately.

2. Borrowing and Returning items

2.1. Self Service

¹Customers use their library card to check out books and other media themselves. Borrowing is not possible without a card.

²Customers must record all items correctly when borrowing and returning them. They are responsible for everything borrowed on their library account.

³All media should be inspected before borrowing. Any damage or missing parts must be reported immediately. If not, items are considered in good condition, and damages may be charged.

2.2. Loan Periods

¹ With a valid subscription, up to 30 items can be borrowed at the same time. Digital media follow the provider's conditions.

²Movies and magazines can be borrowed for 14 days, all other media for 28 days.

³Media can be renewed twice unless someone else has reserved them. New items cannot be renewed.

⁴Renewals can be done at the information desk, at self-service stations, by phone, or online.

⁵Items must be returned on time, even if the customer is absent.

⁶Only borrowed items can be reserved.

2.3. Return Box

¹ When the library is closed, items can be placed in the return box, except during long closures or on public holidays. Returns are only possible when the building is open.

²If the box is full, it will close automatically. Return cannot be guaranteed.

³Items deposited in the return box will be checked in on the next open day.

2.4. Reminders and Replacement

¹Late media will receive overdue notices, which include fees. Fees must be paid even if letters or emails do not arrive.

²If items are not returned after the final overdue notice, the replacement cost and processing fees will be charged.

3. Internet and Computer Use

¹Visitors can use the library's Wi-Fi and public computers for free. Printouts must be paid for.

²Nothing may be changed on the computers, neither hardware nor software.

³Visitors using the internet must comply with Swiss law. Anyone accessing prohibited content (pornography, extremism, racism, violence) must leave immediately and will be banned from the library.

4. Liability

4.1. Handling Library Property

¹Customers must treat library property (media, equipment, furniture) with care.

²Books and other media must be transported safely. Everything must be returned in the same condition as it was when it was borrowed.

³It is forbidden to pass on borrowed media to other persons.

4.2. Damage and Loss

¹If media are damaged or lost, only the library will replace them. Self-purchased items are not accepted. The cost of replacement and processing fees must be paid.

²Damages may not be repaired by customers, and book pages may not be taped.

4.3. Limitation of Liability

¹The library is not responsible for any damage caused by borrowed media, equipment, objects or digital content.

²The library is not responsible for damage or loss of items placed inside or outside the return box.

³The library is not responsible for interruptions or technical failures of digital services.

⁴The library is not responsible if emails or letters do not arrive.

4.4. Supervision of Children

The library does not provide supervision for children, either during normal operation or events.

5. Restriction and Withdrawal of the Right of Use

5.1. Exclusion from Library Use

¹Users who violate these user regulations, disrupt operations, or damage the library will be temporarily or permanently excluded from use. The costs of damages will be charged.

²If fees or invoices are not paid, borrowing, renewals, and reservations may be restricted or blocked.

³Anyone who gives their library card to others may be temporarily or permanently excluded from borrowing.

⁴Library staff instructions must be followed.

5.2. Appeals

Appeals against decisions made by the library management can be submitted to the city president, who makes the final decision.

6. Changes & Effective Date

¹Any changes to these regulations will be announced publicly.

²These terms of use take effect on April 1, 2025, and replace all previous versions.

Dübendorf, February 6, 2025

Stadtrat Dübendorf

André Ingold
Stadtpräsident

Mathias Vogt
Stadtschreiber

*These terms of use have been translated using artificial intelligence.
In case of doubt, the German original applies.*